



TOWN OF LOS GATOS

ARTS COMMISSION

Penelope O'Neill, Chair	Jade Bradbury, Vice-Chair
Shawn Charnaw	Mary Curtis
Marianne Hamilton	Valerie Hopkins
Jonathan Knowles	David Stonesifer
Colleen Wilcox	

TOWN OF LOS GATOS ARTS COMMISSION

WEDNESDAY, MARCH 11, 2009
4:00 P.M.

208 East Main Street
Neighborhood Center
Los Gatos, California

PARTICIPATION IN THE PUBLIC PROCESS

The Town of Los Gatos strongly encourages your active participation in the public process, which is the cornerstone of democracy. If you wish to speak to an item NOT on the agenda, you may do so during the "Verbal Communications" period. The time allocated to speakers may change to better facilitate the Arts Commission meeting.

The purpose of the Arts Commission meeting is to conduct the business of the community in an effective and efficient manner. This is done by following meeting guidelines set forth in State law and in the Town Code. Conduct which is considered disruptive during Arts Commission meetings includes, but is not limited to:

- Addressing the Arts Commission without first being recognized;
- Interrupting speakers, Arts Commission members, and Town staff;
- Continuing to speak after the allotted time has expired;
- Failing to relinquish the podium when directed to do so; and
- Repetitiously addressing the same subject.

For the benefit of the community, the Town of Los Gatos asks that you follow the Town's meeting guidelines while attending Arts Commission meetings and treat everyone with respect and dignity.

Writings related to an item on Arts Commission meeting agenda distributed to members of the Commission within 72 hours of the meeting are available for public review at the front desk of the Los Gatos Public Library, located at 110 E. Main Street and are also published on the on the official Town of Los Gatos website. Copies of desk items distributed to members of the Commission at the meeting are available for review in the Neighborhood Center at the front desk.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (408) 354-6888. Notification 48 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to the meeting. [28 CFR 35, 102-35.104]

1. **ROLL CALL**

2. **APPROVAL OF FEBRUARY 11, 2009 MINUTES** (Attachment 1)

3. **COMMUNICATIONS**

Verbal (Three minute time limit per speaker for subjects not agendized)

Written

4. **COMMITTEE REPORTS:**

4.1 Grant Evaluation Committee: (O'Neill)

- a. Approve FY 2008/09 Community Grant Allocation Recommendation (Attachment 2)

4.2 Music in the Park (Hopkins/Knowles)

- a. Status Report Regarding Future Oversight of Music in the Park
b. Update Budget/Sponsorships (Attachment 3)
c. Sound Requirements; Informational Only (Attachment 4)

4.3 Steering Committee (O'Neill)

- a. Discuss Commission Retreat Questionnaire (Attachment 5)

4.4 Status Report Regarding Art In the Council Chambers – (Bradbury)

5. **OTHER BUSINESS**

6. **LIAISON REPORTS (Networking the Arts)**

(Three minute time limit per report)

7. **ADJOURNMENT**

Adjourn to Wednesday, April 8, 2009.

Attachments

1. February 11, 2009 Minutes
2. Community Grant Allocations
3. Budget/Sponsorship
4. Sound Requirements
5. Commissioners Retreat Questionnaire

ATTENDANCE: Please contact the Commission Chair or the Community Services Department at (408) 354-6888 if you are unable to attend. The current Town Attendance Resolution states that any commissioner who is absent from four regular meetings held in a twelve month period, shall surrender his or her office on the Commission.



MEMORANDUM

Community Services Department

To: Arts Commission
From: Community Grant Evaluation Committee
Subject: FY 2009/10 Community Grant Allocation Recommendations
Date: February 25, 2009

RECOMMENDATION

That the Arts Commission adopt the Evaluation Committee's preferred recommendation to the Town Council that it allocate FY 2009/10 Community Grant funds for Arts, Cultural, and Educational programs as shown below:

Agency	FY 2008/09 Allocation	FY 2009/10 Request	FY 2008/09 Status Quo Recommendation	4 % Reduction	8 % Reduction
Grants					
Art Docents of Los Gatos	\$4,500	\$4,250	\$4,500	\$4,260	\$4080
Festival Theatre Ensemble	\$1,000	\$900	\$1,000	\$900	\$860
Los Gatos Community Concert Assoc.	\$1,000	\$1,800	\$1,000	\$1,000	\$960
Photographic Guild of Los Gatos	\$1,000	\$1,200	\$1,000	\$1,000	\$960
St. Luke's Sunset Concert Series	\$1,000	\$1,000	\$1,000	\$1,000	\$960
TOTAL	\$8,500	\$9,150	\$8,500	\$8,160	\$7,820

BACKGROUND

The Community Grant program is funded through the Town's General Fund. It provides grants to non-profit agencies in addition to the federally-funded CDBG grants that the Town allocates. Human services agency applications are reviewed by the Community Services Commission for recommendation to the Town Council; the Arts Commission reviews arts, cultural, and educational service agency applications.

This report summarizes the recommendation of the Arts Commission's Community Grant Evaluation Committee to the Arts Commission. At its March 11 meeting, the Arts Commission will consider this recommendation and adopt a recommendation to the Town Council. The Town Council will consider the Arts Commission's recommendation at its April 6 meeting.

DISCUSSION

The Town received five applications for funding in the Arts/Education category. Summaries of these applications are attached as Exhibit A. Community Grant Evaluation Committee members met on February 11 to discuss the agencies' funding requests for FY 2009/10, services provided by the applicants, and the benefit received by Los Gatos residents. Three of the five applicants attended the meeting and highlighted their applications. The following are the Evaluation Committee's comments:

Photographic Guild – The Committee encourages the Guild to expand its fundraising efforts and consider (1) charging minimal contest entry fees; (2) applying to other agencies for funding; (3) coordinating efforts with Saratoga High School; and (4) seeking support from local businesses.

Community Concert Association – The Committee suggests that the Association increase its advertising and outreach and that it consider raising ticket prices.

Sunset Concert Series – The Committee encourages the applicant to ask St. Luke's to provide the facility at no cost and to consider holding events at alternate sites.

The Commission recommends status quo funding for FY 2009/10. The status quo recommendation maintains funding for all five organizations at the same level as the 2008/09 budget.

Investment in the arts results in significant returns. Arts organizations play an important role in building and sustaining economic vibrancy. They employ people, spend money locally, generate government revenue and are an important component of economic development. Most importantly, the arts are vital to maintaining an outstanding quality of life and the education of children. Participation in the arts opens up children's worlds and minds and offers them skills needed for a bright future. The arts play a tremendous role in the lives of every Los Gatos resident, young and old. Support for Los Gatos arts organizations helps build a robust cultural community. Local Arts organizations face increased expenses, a struggle to raise funds and are typically unable to cover the costs of their operations with ticket sales alone. These organizations rely on public support and return the investment through a vibrant community. When we invest in art, we invest in our community.

CONCLUSION

The Community Grant Evaluation Committee recommends that the Arts Commission adopt the Evaluation Committee's preferred recommendation to the Town Council regarding FY 2009/10 Community Grant funds for Arts, Cultural, and Educational programs.

EXHIBITS

A. Grant Application Summaries

Distribution

Art Docents of Los Gatos
Festival Theatre Ensemble
Los Gatos Community Concert Association
Photographic Guild of Los Gatos
St. Luke's Sunset Concert Series

Community Svcs Dept
Received

JAN 28 2009

CSD

**Town of Los Gatos
FY 2009/10 Community Grant Program
Application Summary**

Project: Project/Program: Art Educational Services to LGUSD
Program Manager: Frances Barnes

Agency: Name of Agency: Art Docents of Los Gatos, Inc.
Site Address: 17000 Roberts Rd., Los Gatos, CA 95032
Name of Executive Director: Louise Millman, President

Project Description: Provide brief description of agency, agency goals, and agency services. List direct services and quantity below.

The Art Docents of Los Gatos is a non-profit, art-education organization made up of volunteers from the local community that serves the students of the Los Gatos Union School District. The goal of the ADLG is to, at a minimum, satisfy the California Visual Art Standards for grades kindergarten-sixth and by request for grades seven and eight. As contracted by the district, this is done by on-going programs and activities in art history, art appreciation and criticism, art techniques, exposure to guest artists, and participation in a district-wide Annual Student Art Show.

Direct Services

Service	Number of Services Provided		
	FY 2009/10 (proposed)	FY 2008/09 (adopted)	FY 2008/09 (actual mid-year)
Sequential art appreciation lessons	450	450	270
Hands-on art technique lessons	126	126	55
Guest Artist visits	5	5	2
Annual Student Art Show	1	1	0

Program Funding:

	FY 2009/10 (requested)	FY 2008/09 (adopted)
Town funding amount	\$4,250	\$4,500
Total program budget	\$51,482	\$61,732
Town \$ as % of total	8.26%	7.29%

Clients:

	FY 2009/10 (requested)	FY 2008/09 (adopted)
Undup LG clients	2828	2724
Total undup clients	2828	2724
LG clients as % of total	100%	100%
Services per LG client	9	9

**Town of Los Gatos
FY 2009/10 Community Grant Program
Application Summary**

Project: Los Gatos Community Concerts

Agency: Los Gatos Community Concert Association
16250 Shannon Road
Los Gatos, CA 95032-4733
Kevin Hayashi, President
408-204-0674

Site: Los Gatos High School
111 Church Street
Los Gatos, CA 95030

Project Description: A concert series consisting of four top quality musical programs presented for the local community at a very affordable cost. One free encore performance at The Terraces will also be provided.

Direct Services

Service	Number of Services Provided		
	FY 2009/10 (proposed)	FY 2008/09 (adopted)	FY 2008/09 (actual mid-year)
Four Sunday Afternoon Musical Concert Performances	1360	1268	
One Monday Morning Encore Performance at The Terraces	100		

Program Funding:

	FY 2009/10 (requested)	FY 2008/09 (adopted)
Town funding amount	\$1,800	\$1,000
Total program budget	\$24,825	\$19,350
Town \$ as % of total	7.3%	5.2%

Clients:

	FY 2009/10 (requested)	FY 2008/09 (adopted)
Undup LG clients	170	149
Total undup clients	340	317
LG clients as % of total	50.0%	47.0%
Services per LG client	4	4

**Town of Los Gatos
FY 2009/10 Community Grant Program
Application Summary**

Project: Project/Program: **Los Gatos Shakespeare Festival (8th Annual)**
Program Manager: Leslie Wright

Agency: Name of Agency **Festival Theatre Ensemble**
Site Address: **Oak Meadow Park, Los Gatos & Forbes Mill Museum, Los Gatos**
Name of Executive Director: **Mark D. Pickens**

Project Description: Provide brief description of agency, agency goals, and agency services. List direct services and quantity below.

Performances of Shakespeare's "A Midsummer Night's Dream," "The Merry Wives of Windsor," and an adaptation of Rudyard Kipling's "The Jungle Book" in Oak Meadow Park. "A Life in the Theatre" in Forbes Mill Museum.

Direct Services

Service	Number of Services Provided		
	FY 2009/10 (proposed)	FY 2008/09 (adopted)	FY 2008/09 (actual mid-year)
Performances	19	13	13

Program Funding:

	FY 2009/10 (requested)	FY 2008/09 (adopted)
Town funding amount	\$900.00	\$1,000.00
Total program budget	\$33,100.00	\$29,800.00
Town \$ as % of total	2.7	2.9

Clients:

	FY 2009/10 (requested)	FY 2008/09 (adopted)
Undup LG clients	915	912
Total undup clients	2200	2155
LG clients as % of total	42	42
Services per LG client	2	2

Community Svcs Dept
 Received
 JAN 26 2009
 CSD

**Town of Los Gatos
 FY 2009/10 Community Grant Program
 Application Summary**

Project: Project/Program: Junior Photography Contest
 Program Manager: Joanne Brice

Agency: Name of Agency Photographic Guild of Los Gatos Educational Fund
 Site Address: 15900 Blossom Hill Road
 Los Gatos, CA 95032-4832
 Name of Executive Director Charles Schmidt

Project Description: Provide brief description of agency, agency goals, and agency services. List direct services and quantity below. The Junior Photography Contest has been presented in Los Gatos for the past 40 years. The mission is to encourage students to learn the skill of photography, promote their creativity, stress personal responsibility, and to nurture their feelings of self-worth.

Direct Services

Service	Number of Services Provided		FY 2008/09 (actual mid-year)
	FY 2009/10 (proposed)	FY 2008/09 (adopted)	
Junior Photography Contest	1	1	NA

Program Funding:

	FY 2009/10 (requested)	FY 2008/09 (adopted)
Town funding amount	\$1,200	\$1,000
Total program budget Administrative only	\$1,267	\$1,358
Town \$ as % of total	95%	74%

Clients:

	FY 2009/10 (requested)	FY 2008/09 (adopted)
Undup LG clients	88 (estimate)	88
Total undup clients	437 (estimate)	437
LG clients as % of total	20% (estimate)	20%
Services per LG client	\$14 (est.)	\$11

JAN 28 2009

**Town of Los Gatos
FY 2009/10 Community Grant Program
Application Summary**

CSD

Project: Project/Program: Sunset Concerts
Program Manager: Ted Lorraine & Susie Fleming, Concert Committee co-chairs

Agency: Name of Agency Saint Luke's Episcopal Church [fiscal agent for project]

Site Address: 20 University Avenue, Los Gatos, CA 95030

Name of Executive Director: the Rev'd. David R. Breuer, Rector

Project Description: Provide brief description of agency, agency goals, and agency services. List direct services and quantity below.

To present high quality chamber music four-concert series by world-class artists at a broadly affordable price to enrich the community's life and well-being.

Direct Services

Service	Number of Services Provided		
	FY 2009/10 (proposed)	FY 2008/09 (adopted)	FY 2008/09 (actual mid-year)
1. Concert series – Feb, Mar, Apr & May	4 – 1/month	4 – 1/month	Begins Feb 09

Program Funding:

	FY 2009/10 (requested)	FY 2008/09 (adopted)
Town funding amount	\$1,000	\$1,200
Total program budget	\$19,450	\$20,150
Town \$ as % of total	5.1%	6.0%

Clients:

	FY 2009/10 (requested)	FY 2008/09 (adopted)
Undup LG clients	150	150
Total undup clients	300	300
LG clients as % of total	50%	50%
Services per LG client	2	2

EXPENSES			REVENUES		
Band	Cost		Sponsor	Deposit	Pledged
06/21/09 David Martin's House Party**	\$3,700.00				
06/28/09 The Refugees	\$1,400.00		Los Gatos Lions Club (6/21)	\$1,500.00	\$1,500.00
07/05/09 Mark Russo & Classy Cats	\$2,000.00		Comerica Bank (6/28)	\$750.00	\$1,250.00
07/12/09 Carlos Reyes	\$3,000.00		Saratoga Retirement (7/5)	\$1,250.00	\$1,250.00
07/19/09 Caravanserai	\$2,500.00		Art Institute of CA - Sunnyvale(7/19)		\$1,250.00
07/26/09 Houston Jones	\$1,200.00		Andale Restaurant (7/19)	\$1,250.00	\$1,250.00
08/02/09 California Beach Boys	\$1,800.00		Del Grande Dealer Group (8/2)		\$1,250.00
08/09/09 Unauthorized Rolling Stones	\$2,500.00		Whole Foods Market - LG (8/2)	\$1,250.00	\$1,250.00
08/23/09 Led Zepagain	\$3,500.00		Classic Car Wash (8/2)	\$1,250.00	\$1,250.00
08/30/09 Journey	\$2,500.00		Michael Kane Financial Serv (8/23)	\$1,250.00	\$1,250.00
			Akeena Solar (6/21)	\$1,500.00	\$1,500.00
Sound (9x)	\$7,000.00		Akeena Solar (8/30)	\$1,500.00	\$1,500.00
			LG Coffee Roasting Co. (8/23)		\$1,250.00
Band Subtotal	\$31,100.00		Flick Enterprises, Inc. (8/9)	\$1,250.00	\$1,250.00
**INCLUDES SOUND \$700			Los Gatos Roofing (8/30)	\$1,500.00	\$1,500.00
			The Summit League (8/30)	\$1,500.00	\$1,500.00
			Los Gatos Rotary (7/5)		\$1,250.00
			Kiwanis Club (8/9)	\$1,250.00	\$1,250.00
Other expenses	Est. Cost		Purple Onion (6/28)	\$1,250.00	\$1,250.00
3hrs@15.50 Bldg Attend.NC (restrooms)	\$500.00		Intero Real Estate (6/21)	\$750.00	\$1,500.00
\$45 each Business Licenses	\$500.00		Los Gatos Morning Rotary (8/30)	\$1,500.00	\$1,500.00
200 min ord Poster Printing (11x14 - 250)*	\$500.00		College Planning ABC (7/19)		\$1,250.00
\$25/hr Temp Workers	\$2,400.00		Bentley Silicon Valley (8/9)	\$1,250.00	\$1,250.00
PPW Set-up and Cleanup	\$3,318.00		Harrell Remodeling (6/28)	\$1,250.00	\$1,250.00
Weekly Times	\$500.00		Harrell Remodeling (7/19)	\$1,250.00	\$1,250.00
Program/Poster/Ad (layout/design)	\$600.00		Harrell Remodeling (8/9)	\$1,250.00	\$1,250.00
porta-potties	\$3,300.00		Campo di Bocce of Los Gatos (6/21)	\$1,500.00	\$1,500.00
			Alain Pinel Realtors (8/2)	\$1,250.00	\$1,250.00
			Stonesifer, David & Arzie, Larry (6/28)	\$1,250.00	\$1,250.00
			Hopkins, John & Valerie	\$1,250.00	\$1,250.00
			El Camino Hospital (8/23)	\$1,250.00	\$1,250.00
Miscellaneous Expenses:			Lucchesi Communications	\$1,250.00	\$1,250.00
to fin 11/13 Marianne Hamilton - stage skirt clean	\$100.00	final	Alameda Family Mortuary (7/12)		\$1,250.00
			Beck Family (7/12)*	\$1,250.00	\$1,250.00
			Patrick Bitter, Jr. M.D. (7/12)		\$1,250.00
			Chiala Family (7/26)		\$1,250.00
			SILVER SPONSORS:		
			Lucas, Don & Sally	\$500.00	\$500.00
			Triplett Enterprises	\$250.00	\$250.00
			Kellogg, Steven	\$250.00	\$250.00
			Blacy's Fine Jewelry	\$250.00	\$250.00
			Mayor Mike Wasserman	\$250.00	\$250.00
			Seaman, Scott & Christina	\$250.00	\$250.00
Other Expense Total:	\$11,718.00		Terry Price Graphic Design	\$250.00	\$250.00
			The Terraces of Los Gatos	\$250.00	\$250.00
			Christopher, Art & Noreen	\$250.00	\$250.00
Program / Account	Project				
6204-62411 (General)	MIPSUM09		*originally sent in \$1,500 - per V.		
6204-45431 (Revenue)	MIPSUM09		Hopkins - refund \$250 - 3/2/09		
Tax ID # 94-6001435					
1x expenses Large Program Banners	\$500.00				
Drum riser	\$1,900.00				
Astroturf	\$200.00				
total 1x expenses	\$2,600.00				
Actual To Date Total:	\$37,000.00				
Deposit Balance Total:	\$0.00				
	\$37,000.00				
MIP Revenues	\$37,000.00				
MIP Expenses	\$42,818.00				
2009 NET:	(\$5,818.00)				
2009 budget \$42,118					
Reserve Balance:	\$ 37,849.33				
Art Cat Donation Balance:	\$1,126.48				
Total Reserves:	\$ 38,975.81				

**Town of Los Gatos Arts Commission
MUSIC IN THE PARK
2009 Summer Concert Series**

Date & Time	Performers & Style	Sponsors	A.C Member	Council Member	Notes
Sunday, June 21 5:00 – 7:00 PM	<i>David Martin's House Party (variety)</i>	1. Akeena – paid 2. Los Gatos Lions Club – paid 3. Intero Real Estate - dep. paid 4. Campo di Bocce – paid	1. 2.	1. 2.	
Sunday, June 28 5:00 – 7:00 PM	<i>The Refugees (Tom Petty tribute)</i>	1. Comerica Bank – dep. paid 2. Harrell Remodeling – paid 3. Purpleonion Café & Catering – paid 4. Stonesifer, David & Arzie, Larry - pd	1. 2.	1. 2.	
Sunday, July 5 5:00 – 7:00 PM	<i>Mark Russo & the Classy Cats (swing ,big band, Latin blues)</i>	1. Saratoga Retirement - paid 2. LG Rotary Club – not paid 3. 4.	1. 2.	1. 2.	
Sunday, July 12 5:00 – 7:00 PM	<i>Carlos Reyes (classical jazz, Latin)</i>	1. Patrick Bitter, Jr. M.D. – not paid 2. Alameda Family Mortuary – not paid 3. 4.	1. 2.	1. 2.	
Sunday, July 19 5:00 – 7:00 PM	<i>Caracanserai (Santana tribute)</i>	1. Andale Mexican Restaurant – paid 2. Art Institute of Sunnyvale-Ca –not pd 3. Harrell Remodeling – paid 4. College Planning ABC – not paid	1. 2.	1. 2.	
Sunday, July 26 5:00 – 7:00 PM	<i>Houston James (High Octane Americana)</i>	1. Chiala Family – not paid 2. Barbara & Mark Beck - pd 3. 4.	1. 2.	1. 2.	

Sunday, Aug. 2 5:00 –7:00 PM	<i>California Beach Boys</i> <i>(Beach Boys tribute)</i>	1. Classic Car Wash - paid 2. Del Grande – not paid 3. Alain Pinel Realtors – paid 4. Whole Foods LG – paid	1. 2.	1. 2.	
Sunday, Aug. 9 5:00 –7:00 PM	<i>Unauthorized Rolling Stones</i> <i>(Rolling Stones tribute)</i>	1. Harrell Remodeling – paid 2. Kiwanis Club – paid 3. Flick Enterprises - paid 4. Bentley Silicon Valley – paid	1. 2.	1. 2.	
Saturday, Aug. 15 Sunday, Aug.16 10:00 – 6:00 PM	<u>Fiesta de Artes</u> Sponsored by Kiwanis Club of Los Gatos	N/A -	N/A	N/A	
Sunday, Aug. 23 5:00 –7:00 PM	<i>Led Zepagain</i> <i>(Led Zeppelin tribute)</i>	1. Michael Kane Financial – paid 2. El Camino Hospital - paid 3. LG Coffee Roasting Co. – not paid 4.	1. 2.	1. 2.	
Sunday, Aug. 30 5:00 –7:00 PM	<i>Journey Unauthorized</i> <i>(Journey tribute)</i>	1. Akeena Solar – paid 2. Los Gatos Roofing – paid 3. Summit League – paid 4. Los Gatos Morning Rotary– paid	1. 2.	1. 2.	

Not signed up for concert: John & Valerie Hopkins – paid \$1,250; Lucchesi Communications – paid \$1,250

Music in The Park 2009- Sound Engineering Requirements

**Town of Los Gatos provides a minimum 5 Discrete 20 AMP Current
Below is the Minimum Equipment needed for concerts:**

4 Monitor Wedges (min) on 4 individual FOH mixes
 32 Channel F.O.H. Mixing console with 4 auxiliary monitor sends
 1 Reverb
 1 DDL
 1 Stereo Compressors and gates
 1 31 Band Stereo EQ for each monitor mix
 4 flown mains (2 long throw cabs, 1 center fill per side) with Subs
 OR tripod stands as an option to flown mains
 *(you may bid on one or the other system or both)
 Speakers to include scrims or covers
 1 100 foot Snake
 1 Sound Engineer & crew
 Power Amps for everything
 Microphones, direct boxes, cables, stands, playback capabilities
 Loudspeaker processing with stereo 31-band EQ and system delay

The Los Gatos Art's Commission values both the sound and the visual appeal produced from our stage. Therefore, we require speakers and other audio equipment that is state of the art, appropriately placed and is to the satisfaction of the Town Community Services Director.

2009 MIP Concert Dates:

Sunday, June 28

Sunday, July 5

Sunday, July 12

Sunday, July 19

Sunday July 26

Sunday, August 2

Sunday, August 9

Sunday, August 23

Sunday, August 30

	Cost per event	\$
Total cost for above concerts		\$



2009 RETREAT QUESTIONNAIRE

DRAFT

Commission/Committee: | **Arts Commission**

<u>Commissioner</u>	<u>Length of Term</u>	<u>Term Expires</u>
Penelope O'Neill	3 years	12/31/10
Jade Bradbury	3 years	12/31/10
Shawn Charnaw	3 years	12/31/11
Mary Curtis	3 years	12/31/11
Marianne Hamilton	3 years	12/31/09
Valerie Hopkins	3 years	12/31/09
Jonathan Knowles	3 years	12/31/10
David Stonesifer	3 years	12/31/11
Colleen Wilcox	1 year	12/31/09

Meeting Information

Date: 2nd Wednesday of each month

Time: 4:00 p.m.

Location: 208 E. Main Street

Staff: Regina Falkner, Community Services Director

2009 Retreat Questionnaire Arts Commission

Major accomplishments of the past year.

Successfully staged ten Music in the Park (MIP) concerts.

The Commission raised funds to offset all direct costs and increased its fund balance. Feedback received from audience members through surveys distributed and collected at the concerts was generally very positive. Each concert in this series serves approximately 2000-3500 people. During the last year, the commission reviewed and amended the MIP Guidelines which were approved by Council. An outline of MIP Coordination Procedures was also updated. These documents will be useful in defining the event for future project planners.

Coordinated six Art in the Council Chambers exhibits and artist receptions.

Art in the Council Chambers (AICC), conceived to "display and promote the work of local artists," has been in operation for nearly two decades. In 2008, AICC installed six exhibits in the Council Chambers. The community reach of the AICC program includes the regular KCAT TV airing of Town Council and Planning Commission meetings which capture the art work. Postcards and postage to publicize the event are paid by the Town. This event serves approximately 60 to 100 people each reception.

Implemented Community Grant funding process for art agencies serving Los Gatos residents.

A four person sub-committee is responsible for reviewing the grants and forwarding a recommendation on to the Commission for consideration.

FY 2009/2010 applications were from five agencies, amount requested: \$9,150

FY 2009/2010 Committee Status Quo recommendation: \$8,500

Networking the Arts.

In order to stay informed about community trends, issues and needs, the Commission assigns commissioners to contact local art agencies at least once during the year. Information obtained during the conversation is shared at the AC meeting and helps guide funding decisions.

Proposed projects for upcoming year.

During the next year, the Commission will review staff reports on three primary issues and will subsequently provide Council with recommendations. These issues include:

1. Music in the Park – The Commission will comment on the proposed Scope of Work included in the contract with Los Gatos Music & Arts.
2. Public Art Policy – The Commission will comment on a revised policy to be prepared by staff. The policy will likely transfer the responsibilities of the Art Selection Panel to the Arts Commission and thereby eliminate the need for the Panel.
3. Arts Commission Enabling Resolution – The Commission has revisited its enabling resolution and, with Council and staff guidance, re-focus on policy issues.

Issues specific to Commission.

The Commission is exploring the possibility of transferring the curatorial responsibilities associated with Arts in the Council Chambers to a Town volunteer, "AICC Volunteer Curator" under the Community Services Department supervision. Recommended exhibits would be reviewed and approved by the Arts Commission on an annual basis.

What training would be beneficial to the Commission?

Continue to provide Commissioners the opportunity to participate in the two Leadership Los Gatos sessions. The AC appreciates the Town Manager's annual budget presentations and requests that those be continued. Commissioners valued the Brown Act training provided by the Town Attorney. The training prompted process changes.

Questions and comments for the Council.

Overall, the Arts Commission was again delighted with the level of community participation at our events in the past year and we look forward to even greater success in 2009.

2008 Council / Commission Retreat

ARTS COMMISSION

Highlights of Discussion Areas	Action/Issue	Assigned To	Due Date and Status
Funding of Music in the Park	The Commission asked that the Town assume the cost of the July 4 th concerts as well as various Town fees and costs.	Community Services Director and Town Manager	Completed. The proposed FY 2008/09 Operating Budget includes funding for the July 4 th concerts.

RESOLUTION 1996 - 37

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOS GATOS
REVISING THE TOWN OF LOS GATOS ARTS COMMISSION ENABLING
RESOLUTION 1988-214**

WHEREAS, the Town Council of the Town of Los Gatos wishes to assure conformance of this enabling resolution with Council approved attendance requirements; and,

THEREFORE, BE IT RESOLVED: by the Town Council of the Town of Los Gatos, County of Santa Clara, State of California, the Town of Los Gatos Arts Commission shall be governed as follows:

The Commission shall be advisory to the Town Council and shall operate in the manner herein after prescribed.

1. Membership - Organization

a. The Commission shall consist of nine (9) voting members, whose terms of office shall be three (3) years and until their successors are appointed by the Town Council.

The terms of office of the respective members shall be staggered and overlapped in such a manner that the terms of no more than one-third of the members expire each year.

The Town Council shall fill any vacancies occurring during the term of the Commission. The Commission shall annually designate a Chairperson and Vice-Chairperson.

b. Five members of the Commission shall constitute a quorum of the Commission for the purpose of transacting business. Any member shall have the right to present a minority view to Council in reference to any report or recommendation the Commission may take.

c. The members of the Commission shall serve without compensation, provided that with advance budgetary approval of the Town Council, the actual and necessary expenses (if any) incurred by the members in the conduct of Town business shall be reimbursable pursuant to the provisions of Resolution No. 1987-16.

d. The Commission shall establish a regular time and location for its meetings and shall otherwise call and conduct its meetings in compliance with the provisions of the Ralph M. Brown Act (Government Code Sections 54950 and following).

e. Minutes of the actions taken during its meetings shall be kept and filed with the Town Clerk.

f. Meeting attendance requirements will conform with current Town Resolution.

2. Duties and Functions

a. The functions of the Commission shall be to encourage the development of art, drama, music, and other creative activities in the Town of Los Gatos. Specific activities would include, but are not limited to:

1. Identify the nature and extent of all existing resources in the arts in the Los Gatos Community.

2. Generate community awareness and support for a full range of activities in the Arts in the Town.

3. Make recommendations to Town Council and other Town Commission in the field of art, aesthetics, and beautification.

4. Perform other duties as assigned by the Town Council.

IT IS FURTHER RESOLVED that Resolution No. 1988-214 is hereby rescinded.

PASSED AND ADOPTED at a regular meeting of the Town Council of the Town of Los Gatos, California, held on the 1st day of April, 1996, by the following vote:

COUNCIL MEMBERS:

AYES: Joanne Benjamin, Steven Blanton, Linda Lubeck, Patrick O'Laughlin,
Mayor Randy Attaway

NAYS: None

ABSENT: None

ABSTAIN: None

SIGNED: /s/ Randy Attaway
MAYOR OF THE TOWN OF LOS GATOS
LOS GATOS, CALIFORNIA

ATTEST:

/s/ Marian V. Cosgrove
CLERK OF THE TOWN OF LOS GATOS
LOS GATOS, CALIFORNIA